



Policy Area: Management and Quality	Guideline Number: 1-047-21
Title of Policy: Non-medically Trained Drivers	CAMTS: NA
Original Effective Date: Oct 27, 2021 (Planned)	Guidance: NA
Revision Date: NA	Approved by: Nathan Butler, Interim EMS Administrator and Superintendent, Board of Commissioners (Planned)

PURPOSE

To expand the number of drivers in the San Juan Island EMS response system using non-medically trained drivers without compromising safety.

DEFINITIONS

1. Non-medically Trained Driver (Driver): a non-EMT who is qualified and certified to operate and drive emergency vehicles under emergency response conditions. The driver is required to have some medical training but is not an EMT (see below).
2. Rural Attestation: a required attestation on the EMS agency’s Department of Health Emergency Medical Services license that allows an agency like San Juan Island EMS to have non-medically trained drivers
3. Department of Health (DOH): the DOH referred to herein is exclusively that of Washington State

POLICY

- 1 Non-medically Trained Drivers
 - 1.1 San Juan Island EMS has opted into the non-medically trained driver program permitted under RCW 18.73.150. San Juan Island EMS qualifies for this program and has opted to enroll in it.
 - 1.2 All drivers must meet both prerequisites for enrollment and pass required training to be enrolled as a driver for San Juan Island EMS.
- 2 Prerequisite qualifications
 - 2.1 All personnel at San Juan Island EMS must pass the following prerequisites, whether volunteer or staff, and whether a responder or office staff.
 - 2.1.1 Valid social security card or passport
 - 2.1.2 Washington State Driver’s License with no restrictions
 - 2.1.3 Background check – the Department of Health requires a Washington

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State Patrol name and date of birth background check. San Juan Island EMS also requires its standard background check. These are not submitted to the DOH but are kept by the department. This must be renewed with the EMS Agency's DOH license.

- 2.1.4 Physical agility test as for all other department first responders
- 2.1.5 All immunizations and vaccinations as required for all other department first responders
- 2.1.6 Drug test as required for all other first responders
- 2.1.7 Be selected by departmental management, generally requiring an interview and application and any other requirements as deemed necessary by management

3 Training Requirements and Certifications

3.1 The driver must undergo the following training provided by the agency and complete the associated certifications:

- 3.1.1 Emergency Vehicle Operator driving training, including completion of the course, driving practice, and road evaluation.
- 3.1.2 HIPAA compliance training
- 3.1.3 First Aid and CPR Training
- 3.1.4 NIMS training via FEMA: 100, 200, and 700
- 3.1.5 Radio usage orientation

3.2 Prior to responding as a driver, all required trainings must be complete, and the non-medically trained driver cleared for duty by the Director of Emergency Response and the Chief.

- 3.2.1 As a part of this, the driver trainee must go on enough aid calls as an observer for staff and the trainee to feel comfortable with the driver trainee being cleared for response as a driver

4 Ongoing Training

4.1 Drivers are not expected to attend OTEP or run reviews. However, drivers need to respond regularly on calls to maintain their driving certification. The number of calls necessary to meet this requirement will be set administratively.

4.2 Drivers will be required to recertify in accordance with state and insurance requirements along with other personnel and agency policy.

5 Permissible Activities outside of driving

5.1 Except as stated in this section, drivers are tasked with the responsibility to operate vehicles and should not participate in patient care, except to the extent of what might be asked of a non-EMT member of the public when the situation requires it or as otherwise stated in this section.

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- 5.2 Drivers may assist in transporting supplies and equipment on scene under the direction of other responders.
- 5.3 May assist in getting vehicles back in service following an aid call (e.g. decontamination of the vehicle post-call).
- 5.4 May assist under supervision in carrying patients who have been prepared for transport by medical professionals (e.g. assist in carrying a patient on a gurney to the vehicle).
- 5.5 Drivers may assist in providing CPR care and first aid if necessary but within the bounds of their certification and ideally under direction of EMTs and paramedics except in extremis.
- 5.6 Drivers may also be trained as support officers or acquire other roles that can be helpful on scene. Drivers are not prohibited from access to the scene unless determined by incident command.

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CHECKLIST

NON-MEDICALLY TRAINED DRIVERS

PREREQUISITES FOR ENROLLMENT

- Valid social security card or passport
- Washington State Driver's License
- Background check
- Physical agility test
- All immunizations and vaccinations including covid-19 (ask for a complete list)
- Drug test
- Selection by department head

TRAINING COURSES TO BE COMPLETED (OFFERED BY SAN JUAN ISLAND EMS)

- EVOC Certification (approx. 12-hours)
- HIPAA Compliance training and test (approx. 2 hours)
- First Aid and CPR Certification (approx. 12-hours)
- NIMS training via FEMA website: ICS 100, 200, and 700 (approx. 12-hours)
- Radio usage orientation

CERTIFICATION MAINTENANCE

- Annual OTEP driver training
- Regular use of driver certification (at least a few calls a month)
- Periodic repeat of background test, driver's license check, and drug test (every two years or so)

MORE INFO:

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